



Surname:		
Year	Tutor Class	Start date
...../...../.....

Nau mai, haere mai 2021 Application for Enrolment

Whānau | Family Information

*Student's Legal Surname: Date of Birth:

*Legal First Names: Preferred Name:

* *Legal Surname/Legal First Names* = NZ Birth Certificate/Passport/Visa

Ethnicity: (tick those you wish the College to acknowledge)

- | | | |
|---|--|--|
| <input type="checkbox"/> Māori → State Iwi: (i) | (ii) | (iii) |
| <input type="checkbox"/> NZ European | <input type="checkbox"/> Chinese | <input type="checkbox"/> Fijian |
| <input type="checkbox"/> Indian | <input type="checkbox"/> Niuean | <input type="checkbox"/> Pacific Island Other: |
| <input type="checkbox"/> Samoan | <input type="checkbox"/> Tokelauan | <input type="checkbox"/> Tongan |
| <input type="checkbox"/> Asian (state) | <input type="checkbox"/> Other (state) | |

STUDENT STATUS:

- Regular NZ student Exchange student Foreign Fee Paying student International student with permanent residency

For immigrants, date entered New Zealand:/...../.....

For speakers of language other than English:

What language is spoken at home? Is this your daughter's **first** language? Yes No

If 'No' please state what language is:

Can your daughter speak other languages? Yes No If 'Yes', which languages?

Previous School: Year Level:

STUDENT CONTACT DETAILS:

Residential Address: Number: Street/Road:

Suburb: Post Code:

Telephone: Home: Student's mobile number:

Postal Address (if different): Post Code:

This is in the Tauranga Girls' College school zone: Yes No

I/We have internet access at home: Yes No

Whānau | Family Information (continued)

PARENT/GUARDIAN CONTACT DETAILS:

CAREGIVER 1:

Mrs/Miss/Ms/Mr

Given name:

Surname:

Relationship to student:

(Residential address if different from student):

Telephone: Home

Work

Post Code:

Mobile

email:

CAREGIVER 2:

Mrs/Miss/Ms/Mr

Given name:

Surname:

Relationship to student:

(Residential address if different from student):

Telephone: Home

Work

Post Code:

Mobile

email:

Mail to be sent to:

Address (if not given above):

Emergency or Alternative Contact (for health contact):

Name:

Telephone:

Relationship to student:

Mobile phone:

email:

Present or past association with Tauranga Girls' College:

Name(s) of family who attended Tauranga Girls' College:

.....
.....

Name(s) of sister(s) currently attending Tauranga Girls' College:

CONFIDENTIAL INFORMATION:

Has your daughter been stood down: Yes No or suspended Yes No from school?

If yes, please provide further details:

Identify any particular home situation the school should be aware of:

.....

Personal Details

HEALTH INFORMATION:

Alert to parents: If your daughter has a **serious medical condition**, please discuss this with the school nurse directly. It is important that we are aware of any life-threatening conditions, eg diabetes, epilepsy, allergies. In order to provide a safe and healthy environment for your daughter, this information may be shared with the following people: School Nurse/First Aider, Senior Leaders, Deans, Office Co-ordinator, Emergency Medical Staff, Guidance Counsellors.

The school offers a free, confidential medical service by a General Practitioner (GP). Also, there is a mobile dental service available, please complete the form included.

Doctor's Name: Name of Clinic: Phone:

Dentist's Name: Name of Clinic: Phone:

Vision/Hearing: Did your daughter have her hearing tested in Year 7? Yes No
Did your daughter have her vision tested in Year 7? Yes No

Immunisations: Is your daughter up to date with immunisations? Yes No
Tetanus: Yes No

I/We give consent for the school nurse to administer the following as necessary:

Please circle the appropriate medication:

Paracetamol Ibuprofen Inhaler – Ventolin Inhaler – Respigen

Medical conditions:

	Medication taken			Medication taken			
Asthma	<input type="checkbox"/>	<input type="checkbox"/>	Anxiety Disorders	<input type="checkbox"/>	<input type="checkbox"/>	Vision Impairment	<input type="checkbox"/>
Bee Sting Allergy	<input type="checkbox"/>	<input type="checkbox"/>	ADD/ADHD	<input type="checkbox"/>	<input type="checkbox"/>	Hearing Impairment	<input type="checkbox"/>
Nut Allergy	<input type="checkbox"/>	<input type="checkbox"/>	Heart Condition	<input type="checkbox"/>	<input type="checkbox"/>	Epi pen	<input type="checkbox"/>
Diabetes	<input type="checkbox"/>	<input type="checkbox"/>	Bleeding disorders	<input type="checkbox"/>	<input type="checkbox"/>		
Epilepsy	<input type="checkbox"/>	<input type="checkbox"/>	Migraines/Headaches	<input type="checkbox"/>	<input type="checkbox"/>		

Other:

Allergies: Cause: Treatment:

Before any medication is administered at school, a 'Medication Authorisation Form' must be completed by the parent/caregiver and is kept on file, these are available from the Health Centre.

EDUCATIONAL INFORMATION:

Learning Needs:

Does your daughter have any current learning needs and/or had previous learning support of which we should be aware?

MoE Learning Support	<input type="checkbox"/>	Dyslexia (eg SPELD/cellfield tuition)	<input type="checkbox"/>	ASD	<input type="checkbox"/>
RTL B Support	<input type="checkbox"/>	Hearing (eg KDEC/Auditory Processing Disorder)	<input type="checkbox"/>	CAMHS	<input type="checkbox"/>
Te Whānau Kotahi	<input type="checkbox"/>	SESTA/MoE Taxi	<input type="checkbox"/>		
Other	<input type="checkbox"/>	Approved SAC (Year 10 – 13)	<input type="checkbox"/>		

Do you consent for information to be sourced from relevant agencies? Yes No

Signed: (Parents/Caregivers)

Enrolment at Tauranga Girls' College

I/We apply for the enrolment of
at Tauranga Girls' College. If that application is accepted by the Board of Trustees then:

1. **The student agrees to follow the School Values set out in the Tauranga Girls' College and website.** In particular, this includes Manaakitanga (Respect), Mahi Tahī (Participation) and Mana Motuhake (Pride). The College has high expectations of behaviour and conduct in and representing the College. This includes the wearing of correct uniform in accordance with our uniform rule. Consequences can be expected for those not meeting our expectations.

2. **The Parents/Caregivers:**
The Board of Trustees has the power to annul an enrolment if it is found to be based on false information. Parents and/or caregivers are required to certify that the statements in this application form are correct.

I/We agree:

- (a) That the information provided in this application is true and correct.
- (b) To support and encourage the student in her education at Tauranga Girls' College in accordance with the College's expectations.
- (c) To consult with the College if at any time the parent or caregiver believes that either the College or the student are not meeting their obligations.
- (d) To the applicant's records being obtained from her previous school, agencies and family as appropriate.
- (e) To the applicant's print and online publication of student images and work for learning and teaching and communication purposes.
- (f) To support and encourage the student to engage in and represent the College in and beyond classroom learning. This includes sport, cultural, arts, leadership and academic opportunities.
- (g) To support the College by supporting the vision of the College.

3. **The Board of Trustees agrees** to provide the student with education in terms of the Charter of Tauranga Girls' College.

4. The school is sometimes obliged by law to give information to Government Departments, (eg the Ministry of Education, and the Ministry of Health), but except for contact details explained below, your information will not otherwise be disclosed without your authorisation.

5. Address, phone number and email details are collected at the time of enrolment and during the student's time at school so that the school can contact the parent or student as necessary. These contact details may also be passed on to the Ministry of Education (MOE) and the Ministry of Social Development (MSD). This is so young people who may have difficulty finding future employment; training or further education can be identified and offered support by organisations contracted by the MOE and/or MSD to help re-engage young people in education or training when they leave school.

Signed: (Student)

Signed: (Parents/Caregivers)

Date:/...../20.....

Signed: Date of Acceptance:/...../20.....

Tauranga Girls' College Board of Trustees

EOTC Generic consent form

Our school believes in using a range of environments and experiences to enhance our students' learning.

At Tauranga Girls' College we are fortunate to have ready access to Tauranga City Centre, the beach, and other places in our area and beyond. We are also close to various community facilities such as Historic Village, the Art Gallery, and the Trustpower Baypark Stadium. These areas are rich learning environments for our students both in and out of school. Our school values the concept of providing students with opportunities. Thus some of the learning for students occurs beyond the school site and this document is seeking your consent for your daughter to participate in such learning. This is a permission form used to cover students participating in activities on school grounds and off-site short visits in the local community. Where an event involves risk exposure greater than what would typically be the case at school, such as adventurous activities or hazardous environments or the events continue overnight, specific consent will be required.

The Ministry of Education's EOTC guidelines identify four EOTC activity types, each with recommended types of parental/caregiver consent. In brief they are:

Type of Event	Description	Consent required
A	On site in the school grounds: (i) Lower risk environments eg orienteering, swimming in school pool.	(i) No consent sought or Generic consent
B	Off-site events in the local community and Tauranga region occurring in school time. (i) Lower risk environments eg a French class visiting a French café; Athletics day, Cross country event; running on Mauao; Careers trips. (ii) Higher risk environments eg sea kayaking with Waimarino; surfing at the beach; PE class at the beach; Rope climbing; Bikes on the road	(i) Generic consent (ii) Separate consent for each event
C	Off-site events - finishing after school finishes. (i) Lower risk environments eg seeing an Art exhibition in the evening; (ii) High risk environments* eg full day tramp in the Kaimai rangers; going to Field Days.	(i) Generic consent (ii) Separate consent for each event
D	Off-site residential overnight events (i) Lower risk environments eg leadership conferences (ii) Higher risk environments* eg school camps and overseas trips	(i) Separate consent for each event (ii) Separate consent for each event
*involves risks assessed to be greater than that associated with the average family activity.		

Generic Consent:

I / We agree to the participation of (*student name*) in lower risk category A and B and C, EOTC events while a student at Tauranga Girls' College.

I have provided the school with up-to-date medical and learning information through the enrolment form and will make every endeavour to keep this information current.

.....(*student name*) has permission to travel by school mini-van, bus or staff vehicle to various venues.

Name of Parent/Guardian:

Signature:

Signature of Student:

Date:/...../20.....

Digital Citizenship - "The TGC way"

The school values of *Maanakitanga (Respect)*, *Mahi tahi (Participation)* and *Mana motuhake (Pride)* must be followed at all times. This is especially important when we interact digitally.

Respect yourself

- I will show respect for myself through my actions.
- I will select online names that are appropriate.
- I will consider the information and images that I post online.
- I will consider what personal information about my life, experiences, experimentation or relationships I post.
- I will not be obscene.

Protect yourself

- I will ensure that the information, images and materials I post online will not put me at risk.
- I will not publish my personal or contact details.
- I will report any attacks or inappropriate behaviour directed at me and I will seek support from appropriate people.
- I will protect passwords, accounts and resources.

Respect others

- I will show respect to others.
- I will not use electronic mediums to bully, harass or stalk other people.
- I will not visit sites that are degrading, pornographic, racist or inappropriate.
- I will not abuse my rights of access and I will not enter other people's private spaces.
- I will abide by the Harmful Digital Communications Act 2015.

Protect others

- I will protect others by reporting abuse, not forwarding inappropriate materials or communications.
- I will moderate unacceptable materials and conversations, reporting conversations that are inappropriate or unacceptable.

Respect and protect intellectual property -

- I will suitably cite any and all use of websites, books, media etc.
- I will use and abide by the copyright rules.
- I will act with integrity.

Parent agreement

- I will interact with my daughter's learning in a kind, positive and helpful way.
- I will respect the terms of this document and ensure my daughter is encouraged to be a responsible user.

School agreement

- To ensure the classroom environment adheres to keeping students safe online.
- To support parents in engaging with student work.

My device is a Chromebook Other Please be reminded that a phone is NOT a learning device.

- We choose for my Chromebook to be locked to Tauranga Girls' College policies and settings **at all times**.
- We choose for my Chromebook to be managed by Tauranga Girls' College during school but able to log into private gmail **out of school times**.

The school, student and parent(s), recognise the terms in this document and have agreed to partner together to ensure all elements of this document will be upheld during the user's time at Tauranga Girls' College.

Student name:

Date: / / 20.....

..... (Student) (Parent)

Signature compulsory

Signature compulsory

Once signed, a copy of this agreement will be held on file at Tauranga Girls' College.

VALUES NGA TIKANGA



Encouraging individual responsibility, integrity and respect for the rights of others

Mana Motuhake Pride

- ▶ Be the best we can be
- ▶ Be proud of ourselves and of our achievements
- ▶ Be proud to be problem solvers and innovators
- ▶ Be proud to be a member of our diverse school community

Mahi Tahī Participation

- ▶ Aim high and get involved
- ▶ Contribute to learning
- ▶ Meet every challenge
- ▶ Seize every opportunity

Manaakitanga Respect

- ▶ Be positive, caring and encouraging
- ▶ Be accepting of difference
- ▶ Collaborate with others
- ▶ Have good manners and act with integrity

“By encouraging individual responsibility, integrity and respect for the rights of others.”

I would like to come to Tauranga Girls' College because I will contribute to the College's values of Manaakitanga/Pride, Mahi Tahī/Participation and Mana Motuhake/Respect by:

Current participation and/or representation in school activities:

Sports: _____

Cultural: _____

Arts: _____

Academic: _____

Leadership: _____



**Tauranga
Girls' College**
The School of Choice for Girls



The School
of Choice
for Girls

'Ngā mihi nui'

We look forward to getting to know you and the contribution you will make to us all realising Tauranga Girls' College as the 'School of Choice for Girls.'

The Tauranga Girls' College Team

