

## COVID - 19 Returning to Alert Level 2 - 12 August 2020

### Tauranga Girls' College

**The overarching aim of Alert Level 2 is to remain at school safely.**

The key principles for Alert Level 2 are to:

- Reduce the risk of someone getting infected in the first place.
- Ensure we can identify and contact anyone who becomes infected.
- Be safe and sensible in our approach.

#### Purpose

- To adhere to the public health requirements to keep students and colleagues and the wider community safe under Alert Level 2
- To apply relevant guidance from the Ministry of Education and other Government agencies to provide clear operational protocols.
- To encourage a safe and respectful work environment with clear processes and good communication between stakeholders.

#### Reminders about being at school during Alert Level 2

- Bring all the equipment that you need to prevent sharing of learning and teaching material
- The MoH also advises that you keep a diary of your movements when not onsite at TGC and that you download the NZ Covid Tracing app to your smartphone.
- If you are unwell stay at home and inform the school of your absence.
- Symptoms to monitor for are any respiratory symptoms such as cold, a head cold, blocked ears, cough, sneezing, chills and a fever. Anyone with those symptoms must stay home and contact Healthline for advice 0800 358 5453 and be tested.
- The school will be cleaned with particular emphasis on touch points.
- Sanitise and wash your hands regularly. All classes will have access to hand sanitizers.
- All bathrooms will have additional hand washing facilities.
- At Alert Level 2 alternative programmes such as Trades Academy, Gateway, Employ NZ, will continue to operate.
- Keep a physical distance from others outside the classroom where possible. At Alert Level 2 this means not being in a person's "moist breath" zone and not touching others. Where practicable a metre distance is advised.
- The canteen will be open and there will be a process in place to meet health guidelines.

## General information

### Visitors to the school

- The school office is open to all visitors. Physical distancing will occur.
- Hand sanitizer is available, especially at touch points.

### Devices

- It is important for you to bring your own device and work equipment. There is no sharing of equipment where possible.
- Issuing of devices will continue for those who arrive without one. Students are to be sent to the IT department Period 1 where a device will be issued for that day. This must be returned at 3pm to the IT department.

### Learning and teaching

- Learning and teaching will continue as normal on site.
- Teachers will upload material to Google Classroom where appropriate.

## Buses

- For up to date information about buses, please visit the [BayBus](#) website and [Uzabus](#) (rural buses).

## Extracurricular activities

- Sport Practices - Physical distancing is not possible in some sporting activities. In these situations extra emphasis on handwashing and drying, (or cleansing with hand sanitiser), before and after activities. Regular cleaning of equipment is very important.
- Rehearsals - Practices and rehearsals will continue. Physical distancing of 1 metre distance where practicable, for singing and wind instruments is recommended.

## Managing Emergency Evacuation

- Fire alarms and other emergencies may require the evacuation of buildings or contain a lockdown situation. The priority in these situations is to keep students and staff safe from the threat arising in the emergency event.
- All normal emergency procedures will be followed and the 100 gathering size exception will occur due to 'an emergency' context
- The evacuation zones are indicated in your classroom/office.
- Reporting and incident. Continue to use the link to the google form set up by the Health and Safety Committee to report incidence or near misses.

This document will be reviewed when there is any change to the Alert Level and once further guidance is received.

**Resources use:**

- [Unite against Covid-19 website](#)
- [Ministry of Health website: Information about COVID-19 relevant to New Zealand](#)