



## MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON 29<sup>th</sup> SEPTEMBER 2009 IN THE BOARDROOM

**PRESENT:** Mike Horsley, Pauline Cowens, Judith Logan, Ross Brown, Nan Kingston-Smith, Eddie Bauckham and Chris Ferguson.

**IN ATTENDANCE:** Secretary.

**MEETING OPENED:** 5:30 pm

**PCG:** Mike Horsley advised that the next meeting of the PCG would be within the next fortnight. A report will come to the October 2009 Board meeting.

### **PRINCIPAL'S REPORT:**

Pauline spoke to her report as tabled. The proposed structure of coverage for Margaret Egan's 2010 study leave was discussed.

ACE: The Principal provided data for the popular 2009 courses and alternate models for continuing courses in some form for 2010 was discussed. The Principal was asked to bring back information on typical rents charged by other schools and a business proposal for the Board to consider.

Judith Logan and Eddie Bauckham had attended the Te Kotahitanga workshop on sustainability. The Principal advised that the size of the 2010 Te Kotahitanga program would be an item to be discussed in the November 2<sup>nd</sup> 2009 budget meeting. Currently the board are supporting the budget for professional development of all staff. The MoE funding reduces next year and the Board will need to consider any top up requirements in light of their support for this programme and other priorities.

The Performing Arts report was received and issues raised regarding maintenance, building and equipment were considered.

The initial Sports report was received and arising from that and previous discussion on Sport provision at this College, is was resolved to set up a committee to undertake a 360 review. The committee will consist of the Director of Sport, The Principal or her nominee, a BOT Representative (Judith Logan) and an outside organization (Sport BOP)

The major cost (\$18 - 32,000) to renovate the field is to be considered under the 10YPP. John is to contact Rob Dol to discuss.

The Music Dept report will accompany the Physical Education report in October.

ERO Report: The initial report was tabled, the Principal on behalf of the Board is to request a 14 day extension due to school holidays to the deadline for responding (currently 14/10/2009) and the report and any response was referred to the Evaluation and Monitoring Committee meeting to be held on 19<sup>th</sup> October 2009.

Technology Infrastructure Report: A supplementary report had been received with indicative pricing of approximately \$325,000 for stages 1 & 2. We are awaiting the peer review of the initial infrastructure report by Douglas Harre. The Secretary is to confirm Douglas' next visit to the Board. John/Pauline are to clarify what funding, if we are invited to participate by the MoE, might cover this upgrade.

Community Consultation: It was resolved to hold two community consultation evenings, Monday 23 November and Tuesday 24 November, both at 7:00pm– 9:00pm. A list of 60 parents is to be invited to each of the evenings from a broad cross section of the parent community. Judith requested that sample questions be sent to her for the next Board meeting. An additional night would be arranged with Intermediate /contributing school parents.

Student Election: The result of the 2009/2010 student representative election was discussed. The Board acknowledged a democratic process had been followed.

## **EVALUATION & MONITORING:**

Minutes of the meeting held on 17 September 2009

Moved that the minutes be confirmed

M Horsley / C Ferguson  
Carried

Minutes of the meeting held on 21 September 2009

Moved that the minutes be confirmed

N Kingston-Smith/ E Bauckham  
Carried

Minutes of the meeting held on 24 September 2009

Moved that the minutes be confirmed

N Kingston-Smith / C Ferguson  
Carried

The Management Report for the period ending August 31<sup>st</sup> 2009 was referred to the October Evaluation & Monitoring Committee for review.

**MINUTES OF PREVIOUS MEETING:**

Moved that the minutes of the meeting held on August 25<sup>th</sup> 2009 be confirmed.

E Bauckham / C Ferguson  
Carried

**CORRESPONDENCE:**

Moved that the correspondence inward be accepted and outwards endorsed.

The Administration Review report was received.

R Brown / M Horsley  
Carried

**General part closed 7:22pm**

**IN COMMITTEE:** The Board moved to exclude the public to discuss minutes from last month.

The Board moved out of committee.

**MEETING CLOSED:** 7:35 pm

**NEXT MEETING:** 5:30pm, Tuesday 27<sup>th</sup> October 2009

**CONFIRMED:** \_\_\_\_\_

**DATE:** 27<sup>th</sup> October 2009