



MINUTES OF THE BOARD OF TRUSTEES MEETING HELD ON 28th JULY 2009 IN THE BOARDROOM

PRESENT: Mike Horsley, Judith Logan, Pauline Cowens, Nicky McCool, Ross Brown, Nan Kingston-Smith, Eddie Bauckham and Chris Ferguson.

IN ATTENDANCE: Margaret Egan & Secretary.

MEETING OPENED: 5:30 pm

GUEST SPEAKER: Margaret Egan spoke to the Board on the new curriculum overview contrasting past and future approaches to learning with modern understandings of the need to be innovative and personalized learning.

Margaret has consulted with the PTA and needs to consult with the Maori community. As the PCG also needs to consult with the Maori community Margaret will attend the next PCG meeting which is to be held at 3:30pm on Tuesday 4th August 2009 to coordinate joint visits. The Board would like to have feedback after these consultations have taken place.

PCG REPORT: Mike Horsley updated the Board on the PCG progress to date. At the last meeting Gail Cochrane had made a presentation on Library development and it is hoped she can make a shortened presentation to the full Board in the near future. Mike is to arrange for Gail to speak to the Policy Committee meeting to be held at 7:00am Wednesday 12th August. The PCG would like to have statements back to the Board for the August 25th meeting.

BOARD PERFORMANCE DISCUSSION:

As part of the process of Board self review, Board members worked through the hand outs, The Twelve Best practices of Highly Performing Boards, seven conditions for Productive Change

in Education, Dealing with conflict and Board self review questions. Members of the Board acknowledged that some issues existed.

PRINCIPALS REPORT: Pauline spoke to her report and discussion of the style of HOD reports was undertaken. The ERO Board assurance statement was signed off by the Chairperson.

IT Review: Pauline spoke to the newly announced roll out of Thirty Four Million dollars, NZ wide for IT infrastructure. She had discussed with Douglas Harre, Senior IT Consultant to the Ministry of Education, the potential for TGC to be among the first schools to benefit. She commented on his understanding of our system and that the Board no longer needed to do complete an audit. Douglas has been asked to speak to the August 25th 2009 meeting of the Board.

The Board still wanted to complete an audit and the RFP was to continue

Four Requests for Proposals to undertake an IT Infrastructure review have been sent out and one reply received to date. A deadline of August 4th 2009 is to be imposed and a meeting has been scheduled for 7:30am Wednesday 5th August for the Board to meet and review the proposals.

The roll drop to June 30th was in line with previous year's patterns in the senior school however the school started from a lower roll in 2009. The Principal is to include in her August report a breakdown of leavers' destinations and a breakdown of statistics for Stand-downs and suspensions.

HOD Meeting: Chris Ferguson has invited expressions of interest for three Heads of Departments to join the review group, deadline Friday July 31st

Administration Review: The Chairperson signed off the Terms of Reference with NZEC. The review should take place in Week Five of Term Three.

Sports Academy: With the return of the Sports coordinator from sabbatical the Principal is to follow up with Mark Elliott, to review previous proposals and update for discussion at the August Board meeting.

POLICY REVIEW: The Policy 2.12 Staff Relations – Personnel was reviewed and recommended for adoption.

N Kingston-Smith / R Brown
Carried

Next review June 2011

EVALUATION & MONITORING:

The Management Report for the period ending June 30th 2009 was tabled. To be further discussed at the August 17th meeting of E & M.

Moved that the minutes be adopted

J Logan / E Bauckham
Carried

MINUTES OF PREVIOUS MEETING:

Moved that the minutes of the meeting held on June 30th 2009 be confirmed.

N Kingston-Smith / E Bauckham
Carried

CORRESPONDENCE:

A letter from Paul Barnett pertaining to discussions at the June E & M Meeting was tabled. It was acknowledged that the comments made at the meeting had in hindsight arisen from misinformation.

The tenure of Paul's Contract as outlined in his letter is to be verified by the Principal with Paul Barnett and the Ministry of Education.

July 1 return

Moved that the lodging of the July 1 return be confirmed

M Horsley / N Kingston-Smith
Carried

Moved that the correspondence inward be accepted and
outwards endorsed.

N Kingston-Smith / J Logan
Carried

STUDENT REPORT: Nicky gave a verbal report. The Student Executive gift to the School is an Inter-house Honours Board for the foyer. The theme for Mardi gras this year is "Carnival"

General part closed 7:50pm

IN COMMITTEE: The Board moved to exclude the public to table minutes from a previous meeting.

J Logan / M Horsley
Carried

The Board moved out of committee.

MEETING CLOSED: 7:55pm

NEXT MEETING: 5:30pm, Tuesday 25th August 2009

CONFIRMED: _____

DATE: 25th August 2009